

Guidelines for the Creation of the
Internal Quality Assurance Cell (IQAC)
and Submission of Annual Quality Assurance
Report (AQAR) in Accredited Institutions
(Revised in October 2013)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institution IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For Example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year

2014-15

I. Details of the Institution

1.1 Name of the Institution

Anjuman Arts, Science, Commerce College and
P.G. Center, Dharwad

1.2 Address Line 1

Vijay Road

Address Line 2

Opposite Old Bus Stand

City/Town

DHARWAD

State

KARNATAKA

Pin Code

580001

Institution e-mail address

principaladcd86@yahoo.in

Contact Nos.

0836- 2448472

Name of the Head of the Institution:

Dr. M.N. Meeranaik

Tel. No. with STD Code:

0836-2448472

Mobile:

+918762233099, +919448874553

Name of the IQAC Co-ordinator:

Dr. F. H. Nadaf

Mobile:

+919448775233

IQAC e-mail address:

iqacadcd86@gmail.com

1.3 NAAC Track ID (*For ex. MHCOGN 18879*)

KACOGN11764

OR

1.4 NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

F.19.26/EC(SC-3)DO/2014/68
Dated 25th Sep. 2014

1.5 Website address:

www.anjumancollegedwd.edu.in

Web-link of the AQAR:

www.anjumancollegedwd.edu.in/AQAR2014-15

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B +	--	2004	5 years
2	2 nd Cycle	B	2.29	2014	5 years
3	3 rd Cycle	--	--	--	--
4	4 th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC :

01/01/2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2014-15 submitted to NAAC on 11/11/2015
 ii. AQAR _____ -- _____ (DD/MM/YYYY)

1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☐ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐

Management ☐

Others (Specify)

P.G. Course in Commerce

1.11 Name of the Affiliating University
(for the Colleges)

Karnatak University, Dharwad

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text" value="--"/>	UGC-CPE	<input type="text" value="--"/>
DST Star Scheme	<input type="text" value="--"/>	UGC-CE	<input type="text" value="--"/>
UGC-Special Assistance Programme	<input type="text" value="--"/>	DST-FIST	<input type="text" value="--"/>
UGC-Innovative PG programmes	<input type="text" value="--"/>	Any other (<i>Specify</i>)	<input type="text" value="--"/>
UGC-COP Programmes	<input checked="" type="checkbox"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2. 6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff	<input type="text" value="2"/>	Alumni	<input type="text" value="1"/>	Others	<input type="text" value="1"/>
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2.12 Has IQAC received any funding from UGC during the year?

Yes ☒ No ☐

If yes, mention the amount

Rs.3,00,000/-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National

State Institution Level

(ii) Themes

- * One day workshop on "Quality education, Assessment and NAAC Accreditation of colleges" organized jointly with J. D. office & IQAC on 14th Feb. 2015
- * One day national conference on "Ethics and Values in Higher Education in the Era of Globalization" organized under UGC on 28th Feb. 2015
- * One day national workshop on "Retail operations management" organized PG department under UGC on 1st march 2015
- * Two day national seminar on "Multi Dimensions of Karnataka History" organized History department under UGC on 10th and 11th march 2015

2.14 Significant Activities and contributions made by IQAC

- *Updated prospectus 2014-15.
- *Reaccreditation 2nd cycle was completed by NAAC Peer Team.
- *Encouraged faculty members in various Research programmes.
- *Encouraged students to participate in seminars.
- *UGC sponsored National workshop, seminar and conference are organized.
- *Special lecture on various topics are arranged.
- *Community extension works were arranged.
- *Day celebrations were arranged.
- *NSS unit were actively participated in overall development of students.
- *Health programmes were arranged.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year. The management approved the plan of action and gave consent to implement them.

Plan of Action	Achievements
<ul style="list-style-type: none"> *Update prospectus 2014-15. *Reaccreditation 2nd cycle process *Encouraged faculty members in various Research programmes. *Encourage students to participate in seminars. *To Organize National workshop, seminar and conference. *To arrange Special lecture on various topics are arranged. *UGC funded research projects *To arrange Community extension works. *Day celebrations. *NSS unit. *To arrange Health programmes. *Cultural and sports activities 	<ul style="list-style-type: none"> *Updated Prospectus 2014-15 *Reaccreditation 2nd cycle process was completed by NAAC Peer Team and the college got "B" grade. *Faculty members were attended 35 International/National /State level conferences, seminars and workshops and 14 research papers were presented and published in International and national journals. *Students participated in seminars and presented papers. *National workshop, seminar and conference organized. *Special lecture on various topics are arranged. *Dr. M.N.Makandar submitted major research project and Dr.N.V.Gudaganavar is engaged in minor research project *Community extension works were arranged. *Day celebrations were arranged. *NSS Annual camp arranged at Mangalgatti village during 25th to 31st March 2015. *"Free eye check up camp" was arranged on 9th Oct. 2014 with Dr. Joshi Eye Care Centre, Dharwad. *Alumni organized "free medical check up" for disabled citizens in the college campus on 18th June 2015 *Students participated in the following activities. Extempore, Elocution, Rangoli, Poetry Recitation, On the Spot Painting, Cartooning, Debate, Mono-acting and Group Song. Fancy dress, Hair-style, Mehendi and patriotic song in college competition. College sports are conducted.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

Management representative attend the IQAC meetings, approved the plan of action and gave consent for implementation of the same.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	1	--	1	--
UG	2	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	1
Total	3	--	1	1
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes UG	PG
Semester	2	1
Trimester	--	--
Annual	--	--

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As per University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	22	--	22	--	--

2.2 No. of permanent faculty with Ph.D.

17

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	--	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

--

--

17

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	26	6
Presented papers	2	10	2
Resource Persons	--	2	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Students participation in seminars
- Project work carried out by the students
- Industrial visit/ Study tour
- Conducted cultural and gymkhana activities
- Use of maps and LCD Projectors
- Case study and Problem solving
- The departments are provided with computers and internet facilities

2.7 Total No. of actual teaching days during this academic year

185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per University rules

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop	--	3	--
---	----	---	----

2.10 Average percentage of attendance of students	84%
---	-----

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	156	79(50.64)	48(30.77)	6(3.84)	--	85.25
B.Com	87	18(20.68)	35(40.22)	14(16.09)	--	76.89
P.G. M. Com	40	--	34(85.00)	5(12.5)	--	97.5

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- * Meeting with staff members.
- * Supporting role in the preparation of academic calendar teaching schedules, etc.
- * Taking valuable inputs from peer recommendations.
- * Follow-up action on students/parents feedback.
- * Addition of teaching learning resources like library, OPAC, Internet supported etc.
- * Evaluation of learning process through class tests, Assignments, projects, case study, problems solving and industrial visits.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	12
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	19	--	--	3
Technical Staff	--	--	--	3

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

A research committee has been constituted in the college as per the guidelines of IQAC. Research committee motivating the teachers to write research articles and published them in the reputed journals. Permission granted to teachers to present the articles in National/ International seminars and conferences. Encourage to teachers apply for major/minor projects. Internet facility provided. Making with a Wi-Fi campus.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	1
Outlay in Rs. Lakhs	--	--	--	7,51,600=00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	1	--	--
Outlay in Rs. Lakhs	--	1,85,000=00	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	12	1	3
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	2014-15	UGC	1,85,000=00	1,20,000=00
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	1,85,000=00	1,20,000=00

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	3	1	--	3
Sponsoring agencies	--	UGC	UGC	--	UGC

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	--	State level	--
National level	1	International level	--

3.24 No. of Awards won in NCC:

University level	1	State level	--
National level	2	International level	--

3.25 No. of Extension activities organized

University forum	--	College forum	4		
NCC	--	NSS	6	Any other	3

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- “Resource management for women” workshop arranged on 7th March 2015
- World women day celebration on 7th March 2015
- “Art of waste management” programme organized on 6th Feb. 2015
- Rashtriya Ekata divasa was observed on 31st Oct. 2014
- The institute observed “Youth week” on birth celebration of Swami Vivekananda on 19th Jan. 2015
- Eye checkup camp was arranged association with Dr. Joshi Eye Care Centre on 9th Oct. 2014
- Health check up camp for disabled citizens was organized by Alumni.
- World tourism day celebrated on 29th Sep. 2014
- Anti sexual harassment programme was arranged with All India Mahila Sanskritika Sangatane on 6th Oct. 2014
- Essay completion was conducted on the eve of Gandhi Jayanthi on 11th Oct. 2014
- NSS Annual camp was arranged at Mangalgatti village during 25th to 31st March 2015.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.5 acre	--	--	2.5 acre
Class rooms	21	--	--	21
Laboratories	2	1	--	3
Seminar Halls	1	--	--	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	13	UGC	13
Value of the equipment purchased during the year (Rs. in Lakhs)	--	9,86,595=00	UGC	9,86,595=00
Others	--	--	--	--

4.2 Computerization of administration and library

- *Biometric attendance
- *No. of computers with internet in office – 07
- * Online IA marks submission
- *Salary by HRMS
- *INFLIB NET, OPAC, Internet facility available in the Library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4098	6,61,832=00	166	90,706=00	4264	7,52,538=00
Reference Books	1105	45,52,143=00	--	--	--	--
e-Books	---	--	--	--	--	--
Journals	112	1,77,879=00	5	5,600=00	117	1,83,479=00
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	79	2	15	4	--	1	13	--
Added	--	-	--	-	--	--	--	--
Total	79	2	15	4	--	1	13	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

* Computer facilities available in all the Departments and administrative Office.
 * Few faculty members make use of internet and LCD projectors. Wi-Fi campus.

4.6 Amount spent on maintenance in lakhs :

i) ICT	25,000=00
ii) Campus Infrastructure and facilities	16,00,000=00
iii) Equipments	2,59,624=00
iv) Others	45,000=00
Total :	19,29,624=00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

* Our college publishes updated prospectus and handbook annually. * Principal meet students was organized. * Programme on Reservation and Equal opportunities to SC/ST and other backward communities” was organized. * Programme on “Socio-Educational survey in Karnataka state” was organized. * “Importance of Tourism and its development in North Karnataka” programme was organized. * The college has provided various sports and recreation facilities to encourage the students to participate in the Zonal and Inter-zonal competitions. * The college has provided to encourage the students to present paper in National/State/College level seminars.

5.2 Efforts made by the institution for tracking the progression

Class tests, Assignments, Project work, Industrial visit/Study tour are conducted to students. On the basis of result proper guidance is given.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
782	90	--	--

(b) No. of students outside the state

--

(c) No. of international students

1

Men

No	%
399	45.75

Women

No	%
473	54.24

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
81	93	35	500	3	745	91	100	35	639	7	872

Demand ratio 1:1 Dropout % 5.3

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Workshop organized to train students on How to prepare for competitive examinations. Extra classes for slow learners were conducted as a Remedial measure.

No. of students beneficiaries

120

5.5 No. of students qualified in these examinations

NET	--	SET/SLET	--	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	--

5.6 Details of student counseling and career guidance

Admission committee counsel our students starting from admission. The college take steps to guide the students to prepare for competitive examinations and to get employment.

No. of students benefitted

Nil

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

- * Programme on Anti sexual Harassment was organized
- * Celebrated World women day.
- * Workshop conducted on “Resource management for Women”
- * Programme conducted on “Role of women in Panchayat’

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	112	4,00,868=00
Financial support from other sources	1	4,000=00
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p style="text-align: center;">Vision :</p> <p style="text-align: center;">“To widen horizons of knowledge to pursue excellence in higher education”</p> <p style="text-align: center;">Mission :</p> <ul style="list-style-type: none">• To equip and empower students with relevant knowledge, competence and creativity to face global challenges.• To promote communal harmony so as to live in a pluralist society.• To promote a pragmatic approach, fresh insight and progressive outlook.• Inculcate patriotism through promoting multicultural and intercultural values.
--

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Few staff members are in BOS/BOE members Staff members are participated in Workshop/Seminars/Conferences

6.3.2 Teaching and Learning

Meeting with staff members. Preparing academic calendar, Teaching plan, Walk and Chalk methods, Use of projectors, Seminars and workshops are arranged for students. Study tour, Industrial visits, Debate and sports competitions are conducted, Project work carried out by the students.

6.3.3 Examination and Evaluation

As per the University norms and regulations Examination and Evaluation work was done and also evaluations of students conducting class tests, seminars, assignments, projects, industrial visits.

6.3.4 Research and Development

Motivating the teachers to write research articles and published them in the reputed journals. Permission granted to teachers to present the articles in National/ International seminars and conferences. Encourage to teachers apply for major/minor projects. Internet facility provided. Making with a Wi-Fi campus. Students are also encouraged to participate in seminars.

6.3.5 Library, ICT and physical infrastructure / instrumentation

*INFLIB NET, OPAC, Internet facility available in the Library

6.3.6 Human Resource Management

All staff members are assigned the duties of co-curricular and extra circular activities

6.3.7 Faculty and Staff recruitment

As per government rules

6.3.8 Industry Interaction / Collaboration

Visit to industries, cooperative milk dairy. Few departments are linkage with the neighboring Industries for doing students project work.

6.3.9 Admission of Students

The students are admitted to the courses according to the Government and University rules.

6.4 Welfare schemes for

Teaching	--
Non teaching	--
Students	Management provides financial support to poor students. Management to felicitate achievers in academic, cultural and sports. Government scholarship to eligible needy students.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes ☒ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Government	Yes	Chartered Accountant
Administrative	Yes	C. E. Department	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No ☒

For PG Programmes Yes No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

Meeting of Alumni association is arranged. Alumni organized free medical checkup camp for disabled citizens in the college campus on 18th June 2015.

6.12 Activities and support from the Parent – Teacher Association

Parents meet was held to discuss various issues related to students.

6.13 Development programmes for support staff

Computer training for Non-teaching staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plastic free campus maintained by NSS. Rain harvesting is maintained. World Ozone day was celebrated. Solar energy poles are installed.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Wi-fi facility campus.
Use of ICT, Internet facility
NSS unit maintained mango plantation at Mangalagatti village.
Art of waste management programme was arranged from Mahatma Gandhi Disables Trust.
Installed New power generator in the campus

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

ANNEXURE I

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

ANNEXURE II

****Provide the details in annexure (annexure need to be numbered as i, ii, iii)***

7.4 Contribution to environmental awareness / protection

Environment awareness day celebrated. Ozone day celebrated.
CFL/LED's are installed. Solar light polls are installed.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:-	Educationally disadvantageous and downtrodden students are empowered with quality education.
Weakness:-	No hostel facility
Opportunities:-	To add more P. G. Courses
Threats:-	No permission from the Government for new recruitment (In case of death and retirement)

8. Plans of institution for next year

To start PG course in English.
To conduct National seminar/Conference.
To start construction of extension of library building.
To take steps construction of ladies hostel

Dr. F. H. Nadaf



Signature of the Coordinator, IQAC

Dr. M. N. Meeranaik



Signature of the Chairperson, IQAC

ANNEXURE- I

- NAAC Team visited from 11th to 13th Sept. 2014
- Anti sexual harassment programme was arranged on 6th Oct 2014 with All India Mahila Sanskrutika Sanghane.
- Principal meet students was arranged on 9th Oct. 2014
- “Free eye check up camp” was arranged on 9th Oct. 2014 with Dr. Joshi Eye Care Centre, Dharwad.
- “Essay Competition” was conducted on the eve of Gandhi Jayanthi on 11th Oct. 2014.
- Inaugural function of “Debating union & college gymkhana actives” was arranged 14th Oct. 2014
- “Rashtriya Ekata Divas” was observed on 31st Oct. 2014.
- “Youth week” was observed on birth celebration of Swami Vivekananda on 19th Jan. 2015.
- Students participated in “Sarve Dharma Prarthana Sabha” on 30th Jan. 2015 at Karnatak University, Dharwad.
- “Art of Waste Management” programme was arranged on 16th Feb. 2015 from Mahatma Gandhi Disabled Trust Delhi.
- One day State level workshop on “Quality Education, Assessment and NAAC Accreditation of Colleges” was conducted on 14th Feb. 2015.
- A National Conference on “Ethics and Values in higher education in the Era of Globalization” was organized on 28th Feb. 2015. Dr. N. N. Maldar, Vice Chancellor, Sollapur University, Sollapur, Maharashtra, inaugurated the conference and Janab. Md. Ismail Tamatgar Presided over the same.
- A National Workshop on “Retail operations management” was organized by P.G. Dept. of Commerce on 1st March 2015.
- “Resource Management for Women” programme was arranged by ladies association on 7th March 2015. Dr. (Smt) Veena Jadhav FRM faculty agric-university Dharwad was the Chief Guest of this programme.
- Two days National Seminar on “Multi-Dimensions of Karnataka History” was organized by the Dept. of History and Archaeology in collaboration with UGC, Dept. of Achieves, Dept. of Archaeology Museums and heritage Gok Mysore and Uttar Kannada Ithihas Mattu Puratatwa Academy, Dharwad on 10th & 11th March 2015. I/c Director KRI, KUD. Shri. Vinay Kulkarni MLA Dharwad (Rural) Inaugurated the Seminar.
- Special Lecture on “Reservation and Equal opportunities to SC/ST & other backward communities” was organized Sponsored by UGC on 24th March 2015.
- Special Lecture on “Socio-Educational Survey in Karnataka state” was organized Under IQAC Sponsored by UGC on 11th April 2015.
- “NSS Annual Camp” was arranged from 25th to 31st March 2015.
- Special Lecture on “Importance of Tourism and Its Development in north Karnataka” was organized by COP on 26th March 2015. Sponsored by UGC.
- Special lecture on “Accounting & Income Tax” was arranged. The resource persons Dr. R. A. Mulla and Mr. Rabbani Chartered Accountant were delivered lecture.
- One day tour on 21st Feb. 2015 and One day picnic was arranged on 28th March 2015.
- Students presented paper on “Human Rights-Trends and Issues in Contemporary world” on 20th March 2015 in National level seminar organized by KLE Societies’ Gudleppa Hallikeri Arts, Science & Commerce College, Haveri.

DAY CELEBRATIONS :-

- 11-07-2014. World Population Day
- 15-08-2014 Independence day
- 05-09-2014 Teacher's day
- 16-09-2014 Art day
- 16-09-2014 Ozone Day
- 29-09-2014 World tourism day
- 01-10-2014 Hindi Day
- 02-10-2014 International Day of Non-Violence
- 01-11-2014 Rajyothsava Day
- 12-01-2015 Swami Vivekananda Birth Anniversary rally
- 30-01-2015. 15 NSS volunteers attended Martyrs Day a inter-religious programme at Vidyanikhetan, Nirmal Nagar, Dharwad.
- 07-03-2015 World women's day
- 19-03-2015. A Sari Day
- 26-03-2015 A Tie Day
- 11-04-2015 Geography Department Day
- 20-04-2015 Commerce Department Day.
- 22-04-2015 Annual Social Gathering Day.

ANNEXURE-II

BEST PRACTICE I :-

1. **Title of the Practice: SELECTION OF GENERAL SECRETARY**

2. **Goal:**

- To make the students the responsible of the country.
- To choose the right persons to shoulder the responsibilities.

3. **The Context:** Every academic year after the admissions, the Secretaries Nomination including the college General Secretary begins. The secretaries are nominated on the basis merit not by election.

4. **The practice:** As per the institutional policy the selection of the Secretaries is by Nomination on merit basis, but not by the elections. The Secretaries Nomination Committee is constituted by the principal. The Committee becomes active after the admissions are closed. A notification will be notified/ circulated to the students for the required submission of nomination for the various secretaries with the documents and the portfolio to which they want to be nominated. Among them all, the general secretary will be the one who had scored the highest marks in the sixth semester. The committee holds interview with the students applied to be nominated. After the interviews the secretaries nominated along with the General Secretary is declared. If one who has scored more but do not want to be nominated, then the next highest scorer will be allowed to be nominated. After the formalities All the Secretaries arrange for get together with the faculty introducing themselves for the portfolios they were nominated.

On the day of College Debating Union and Gymkhana inauguration all the secretaries take an oath as administered by the honorable Chief Guest. Later, all start working as per their portfolios.

5. **Evidence of Success:** It is proved and found that the performance of the secretary holding the responsibilities with accuracy and more enthusiasm. This experience makes them to be the good citizens of the country.

6. **Problems Encountered and Resources Required:** As such, on an average no problems encountered during nomination of the secretaries and the general secretary. There are no special resources required but if required the institution bears it all.

7. **Notes (Optional):** This system creates a friendly atmosphere on the campus and all the activities are found to be carried successfully.

BEST PRACTICE II :-

1. **Title of the Practice: NATIONAL VOTERS DAY**
2. **Goal:**
 - To bring voting awareness among the student communities.
 - To strengthen and uphold democratic values.
 - To strengthen democracy
 - To prove to the world that we are the biggest and largest democratic country in the world.
3. **The Context:** During the course of completion of their graduation students attain the age of majority. Immediately they motivated to enrolled their names in voters list.
4. **The practice:** Every year Department of Political Science is organizing Voters Day. In order to create awareness among the students regarding voting. It has become our institutions one of the best practice.
5. **Evidence of Success:** Number of voters are increasing every year because do themselves immediately after attaining the age of majority.
6. **Problems Encountered and Resources Required:** Problems of enrollment on account of a specific time period.
7. **Notes (Optional):** The students will become champions of democracy.



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Anjuman-e-Islam's
Anjuman Arts, Science & Commerce College
Dharwad, affiliated to Karnatak University, Karnataka as
Accredited*

With CGPA of 2.29 on four point scale

at B grade

valid up to September 23, 2019

Date : September 24, 2014



Anwarul Hossain
Director



EC(SC)/03/RAR/68



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : Anjuman-e-Islam's
Anjuman Arts, Science & Commerce College

Place : Dharwad, Karnataka

Criteria	Weightage (W_i)	Criterion-wise Weighted Grade Point (CrWGP)	Criterion-wise Grade Point Averages (CrWGP _i / W_i)
I. Curricular Aspects	100	300	3.00
II. Teaching-Learning and Evaluation	350	990	2.83
III. Research, Consultancy and Extension	150	240	1.60
IV. Infrastructure and Learning Resources	100	200	2.00
V. Student Support and Progression	100	200	2.00
VI. Governance, Leadership & Management	100	220	2.20
VII. Innovations and Best Practices	100	140	1.40
Total	$\sum_{i=1}^7 W_i = 1000$	$\sum_{i=1}^7 (CrWGP_i) = 2290$	

$$\text{Institutional CGPA} = \frac{\sum_{i=1}^7 (CrWGP_i)}{\sum_{i=1}^7 W_i} = \frac{2290}{1000} = \boxed{2.29}$$

Grade = **B**

Descriptor = **GOOD**

Date : September 24, 2014



Anwarul Haque
Director

- This certification is valid for a period of Five years with effect from September 24, 2014
- An Institutional CGPA on four point scale in the range of 3.01 - 4.00 denotes A grade (Very Good), 2.01 - 3.00 denotes B grade (Good), 1.51 - 2.00 denotes C grade (Satisfactory)
- Scores rounded off to the nearest integer

CALENDAR OF EVENTS

For the Academic Year 2014-15

Following dates are tentative and subject to change according to the directions that would be received from JD Collegiate Education, Dharwad / Karnatak University, Dharwad / The Management, Anjuman-e-Islam, Dharwad.

Sl. No.	Events	Tentive Dates
1.	Commencement of admissions (BA / B.Com I, III & V Sem.) (Without Penalty)	26-05-2014 To 16-06-2014
2.	Last date of Admission with Penalty	17-06-2014 To 05-07-2014
3.	Commencement of Classes	17-06-2014
4.	Principal Meets the Students (for 1st Sem. Only)	1st week of August 2014
5.	Nomination of Secretaries	After 4th Sem. Result-2014
6.	Inauguration of Debating Union & Gymkhan Activities	2nd Week of August - 2014
7.	Enrolment / Registration for NSS Unit	2nd Week of July-2014
8.	Free Eye checkup camp	3rd Week of August-2014
9.	Schedule for 1st Internal/ Assessment Test	3rd week of August-2014
10.	Parents' Meet	1st Week of July 2014
11.	Teachers' Day Celebration	05-09-2014
12.	Ladies Association Programme	3rd week of Sept.2014

13.	Programmes on Personlity Development Students	3rd week of September-2014
14.	Schedule for 2nd Internal Assesement Test	2nd week of October-2014
15.	World Tourism Day	27-09-2014
16.	Closing date BA/B.Com I, II, Vth Sem.	18-10-2014 To 27-11-2014
17.	Commencement of KUD Exams	28-10-2014 To 24-11-2014
18.	Commencement 2nd term BA/B.Com (II, IV, VI Sem)	28-11-2014
19.	Hindi Day	10-01-2015
20.	Girl Child Day	24-01-2015
21.	Shedule of Cultural Activities Test	1st Week of March-15
22.	1st Internal Assesement Test	1st week of Feb.-15
23.	National Seminar	IIInd Week of Feb.-15
24.	Annual Sports Meet	Last Week of Feb.-15
25.	International Women's Day	08-03-2015
26.	N.S.S. Camp	1st Week of March-15
27.	IIInd Internal Assesement Tests	3rd Week of Mar.-15
28.	Annual Social Gathering	3rd Week of Mar.-15
29.	Closing date BA/B.com (II, IV & VI Sem.)	30-03-2015
30.	Commencement of KUD Exams.	30-03--2015 To 04-05-2015