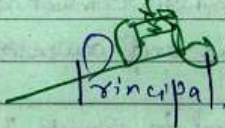


Dated: 15/05/2018



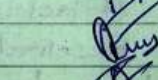




This is to inform to all the Committee Members of IGAC that an IGAC meeting will be convened on 19/05/2018 at the meeting of IGAC held at 1.30 PM. in Principal Cabin.

Agenda of the Meeting:


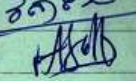
1. Welcome by the Principal.
2. Confirmation of Minutes of the previous meeting.
3. To Conduct the Programme on Road Safety and Traffic awareness.
4. To Conduct a International Anti-Harassment Day.
5. To Conduct Health check up Camp and awareness Programme.
6. To Conduct "Hasiru Karnatak" Programme.
7. To Celebrate Inter-National Communal Harmony Day.
8. To arrange Placement Cell Programme.
9. To arrange reading day and reading month and Hindi Day Celebration.
10. To arrange Programme on "Arivina Payana".
11. Any other matter with Permission of Chair.
12. Vote of Thanks.

IGAC Co-ordinators:  Principal

IGAC Committee Members

Sl.No.	Name of the Staff	Designation	Signature
(1)	DR. M.N. Meeranath	Principal	
(2)	DR. F.H. Nadaf	IGAC Co-ordinator.	
(3)	Prof. K.H. Doddanari	NAA Co-ordinator.	
(4)	DR. N.M. Makandak	Member	
(5)	DR (smt) Rahatunnisa	"	
(6)	DR. A.I. Sadarbhay	"	
(7)	Prof. M.M. Javali	"	

- (9) Shri M.I. Bolgaumkar Member (Adm. Staff)
- (10) " A.A. Kittur "
- (11) Alhaj. A.H. Dasankoppa Management Member.
- (12) Janab. M.H. Karnachi Chairman - IPU DA Welfare Society, Dharwad. 80893
- (13) Shri. Mohammed Zakir Mummigatti Member Alumni
- (14) Shri. A.M. Jawadkar Member Parent Representative
- (15) Miss. Meenozbanu Shaikh Sanadi Student Rep.


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Minutes

The meeting commenced with the Recitation of "Holy Quran" and Principal welcomed the co-ordinators, Members of IQAC. The following are resolutions were under taken as per agenda.

Minutes of the Meeting:

1. Minutes of the Previous meeting were read out and confirmed.
2. Resolved to conduct the Programme on Road safety and Traffic awareness.
3. Resolved to conduct a International Anti-Harassment Day.
4. Resolved to conduct "Hasisu Karnataka" on 15th Aug. 2018.
5. Resolved to celebrate Inter-national Communal Harmony Day.
6. Resolved to Arrange Placement Cell Programme.
7. To arrange reading day and reading month Hindi Day celebration.
8. To arrange Programme on "Arivina Payana" in the month of Sept. 2018.
9. The members of IQAC Committee Place on record the academic Performance in terms of research Paper Publications in Peer reviewed Journals.

The meeting concluded with vote of thanks by the co-ordinator. The following members were present for the meeting.

IQAC Committee Members

Sr. No.	Name of the Staff	Designation	Signature
1.	Dr. M.N. Meeranath	Principal	
2.	Dr. T.H. Madoff	IQAC Co-ordinator	
3.	Prof. K.H. Daddamani	IQAC Co-ordinator	
4.	Dr. N.M. Makandak	Member,	
5.	Dr (ent) Rahatunnissa	"	
6.	Dr. A.I. Sadasbhai	"	
7.	Prof. M.M. Javali	"	
8.	Dr. H.V. Gudaganavara	"	
9.	Shri. M. I. Belgumker	Member (Administrative Staff)	
10.	" A.A. Kittur	"	
11.	Alhaj. A.H. Dasankoppa	Management Member.	
12.	Javab. M.H. Kasnachi	Chairman - IU DA Welfare Society, Dhavagal.	
13.	Shri. Mohammad Zakir Munnigatti	Member Alumni	
14.	Shri. A.M. Jamaalar	Member, Parents Representative.	
15.	Miss. Meenazbanu Shaikh Sanadi	Student Representative.	

Action Taken Report

Sl. No.	Minutes of the Meeting	Action Taken.
1.	Resolved to conduct the Programme on Road Safety and Traffic awareness.	Programme on Road Safety and Traffic awareness conducted on 7 th Aug. 2018.
2.	Resolved to conduct a International Anti-Harassment Day.	International Anti-Harassment Day Organized on 13 th Aug. 2018.
3.	Resolved to conduct Health Checkup Camp and awareness Programme.	Health checkup camp and awareness Programme (Eye Case and Donation) Arranged on.
4.	Resolved to conduct Programme on "Hasiu Karnataka".	"Hasiu Karnataka" Saplings Planted by President, Anguman-E-Isim, and Managing Committee, Dharmad at College Campus on 15 th Aug. 2018.
5.	Resolved to celebrate International Communal Harmony Day.	International Communal Harmony Day Celebration Celebrated on 11 th Sep. 2018.
6.	Resolved to arrange Placement Cell Programme.	Arrange Placement Cell Programme organized on 27 th Sep. 2018.
7.	Resolved to arrange Reading habits and reading month and Hindi Day Celebration.	Celebrated Reading habits and reading month on 1 st and Hindi Day celebrated on 29 th Sep. 2018.
8.	Resolved to arrange Programme on "Arivina Payana" in the month of sept. 2018.	A Programme on "Arivina Payana" was arranged on 29 th Sept. 2018 at Conference Hall.


Minutes of IQAC Meetings 2018-19

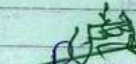
Meeting No: 2 Dated: 15/05/2018

This is to inform to all the Committee members of IQAC that, an IQAC meeting will be convened on 19/05/2018 at the meeting of IQAC held at 1:30 pm. in Principal Cabin.

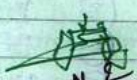
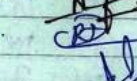
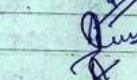


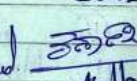
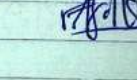
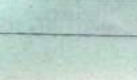
Agenda of the Meeting:

1. Welcome by the Principal.
2. Confirmation of Minutes of the Previous meeting.
3. To arrange watch Bharat Abhiyan Shramdaan on eve of Caukhi Jaganti.
4. To arrange Rally on Yuva Janantsava.
5. To Participate in 84th Kannada Sahitya Sammelana.
6. To arrange Woman's Health Awareness Programme.
7. To arrange Musti - Anna.
8. Any other matter with Permission of Chair.
9. Vote of Thanks.


IQAC Coordinator


Principal

IQAC Committee Members.

- | | | |
|-------------------------------------|---|---|
| 1. DR. M.N. Moovanik | Principal. |  |
| 2. DR. F.H. Nadaf | IQAC Co-ordinator. |  |
| 3. Prof. S.H. Doolabani | NAAC Co-ordinator. |  |
| 4. DR. N.M. Makandar | Member. |  |
| 5. DR (Sud.) Rahatumissa | " |  |
| 6. DR. A. Is. Sadasbhai | " |  |
| 7. Prof. M.M. Javali | " |  |
| 8. DR. W.V. Gudaganur | " |  |
| 9. Shri. M.I. Belgamkar | Member (Adm. Staff) |  |
| 10. " A.A. Kithur | " | |
| 11. Athaj. A.H. Dasankoppa | Management Member. | |
| 12. Janab. M.H. Karmachi | Chairman HUDA Welfare Society, Dharmad. | |
| 13. Shri. Mohammed Zakir Mummigatti | Member Alumni | |
| 14. Shri. A.M. Jamadar | Member Parent's Representative. | |
| 15. Miss. Meenaz Bannu Shaikhsandi | Student Representative | |

Minutes

The meeting commenced with the Recitation of "Holy Quran" and Principal welcomed the Co-ordinators, members of IQAC. The following are resolutions were under taken as per agenda.

Minutes of the Meeting:

1. Minutes of the Previous meeting were read out and confirmed.
2. Resolved to arrange 'Switch Bharat Abhijan Shramdaan on eve of Gandhi Jayanti'.
3. Resolved to arrange Rally on Yuva Janantsava.
4. Resolved to Participate in 84th Kannada Sahitya Sammelana.
5. Resolved to arrange Women's Health Awareness Programme.
6. Resolved to arrange Musti-Anna week.
7. Resolved to conduct Campus Interview.

The meeting Concluded with vote of thanks by the Co-ordinator. The following members were present for the meeting.

IQAC Committee Members:

- | | | | |
|---|--------------------------------|---|--|
| ① | DR. M.N. Meenank. | Principal | |
| ② | DR. F.H. Nadaf | IQAC Co-ordinator. | |
| ③ | Prof. R.H. Doddamani | IQAC Co-ordinator. | |
| ④ | DR. N.M. Makandoo. | Member. | |
| ⑤ | DR (Smt.) Sahatunissa. | " | |
| ⑥ | DR A.J. Sadasbhai | " | |
| ⑦ | Prof. M.M. Javali | " | |
| ⑧ | DR N.V. Gudaganavar. | " | |
| ⑨ | Shri. M.I. Belgamkar. | Member (Administrative Staff) | |
| ⑩ | " A.A. Kittur. | " | |
| ⑪ | Alhaj. A.H. Dasankoppa. | Management Member. | |
| ⑫ | Janab. M.H. Karnachi | Chairman HSDA Welfare Society, Dharwad. | |
| ⑬ | " Mohammad Zakir Munnagatti | Member Alumni | |
| ⑭ | " A.M. Jamadar. | Member Parents' Representative | |
| ⑮ | Miss. Meenazbanu Shaikh Sanadi | Student Representative | |

Action Taken Report

8D.MD. Minutes of the Meeting

- Action Taken

- (1) Resolved to arrange Switch Bharat Abhijan Shramdaan on eve of Gandhi Jayanti.
 Action Taken: Arrange Switch Bharat Abhijan Shramdaan on eve of Gandhi Jayanti. Arranged on 2nd Oct. 2018.
- (2) Resolved to arrange Rally on Yuva Janantsava.
 Action Taken: Arrange Rally on Yuva Janantsava. Involved NSS Officer and Volunteers in the rally from 12th to 16th Oct. 2018.
- (3) Resolved to Participate in 84th Kannada Sahitya Sammelana.
 Action Taken: Students involve in 84th Kannada Sahitya Sammelana Celebration NSS Officer and Students involved from 7th to 8th Dec. 2019.
- (4) Resolved to arrange Women's Health Awareness Programme.
 Action Taken: Arrange Women's Health Awareness Programme organized on 17th Jan. 2019.
- (5) Resolved to arrange Musti-Anna week.
 Action Taken: Musti-Anna week Programme was organized.
- (6) Resolved to cycle Jatha for Voting awareness.
 Action Taken: Cycle Jatha for voting awareness arranged on 20th Feb 2019.
- (7) Resolved to arrange National Youth Day and Youth Week Rally.
 Action Taken: Arrange National Youth Day and Youth Week Rally arranged 10th Jan. 2019.
- (8) Resolved to arrange Special Programme on Consumption of Tobacco: Hazardous Effects and Remedies.
 Action Taken: Special Programme on Consumption of Tobacco: Hazardous Effects and Remedies organized on 17th Jan. 2019.
- (9) Resolved to celebrate National Voters Day.
 Action Taken: National Voters Day Celebrated on 28th Jan. 2019.
- (10) Resolved to conduct Placement cell organize campus

IQAC Meetings 2018-19

Dated: 20/12/2018

This is to inform to all the committee members of IQAC that, an IQAC meeting will be convened on 25/12/2018 at the meeting of IQAC held at 1.30 pm. in Principal Cabin.

Agenda of the Meeting:

1. Welcome by the Principal
2. Confirmation of minutes of the previous meeting.
3. To arrange workshop on "Probability theory and Question Papers blue Print for B.com. III & IV Semester of Business Statistics."
4. To success 84th Kannada Sahitya Sammelana.
5. To inaugurate Ladies Hostel in the first week of January 2019.
6. To arrange cycle Jatha for voting awareness.
7. To arrange National Youth Day and Youth Week Rally.
8. To arrange Special programme on Consumption of Tobacco - Hazardous Effects and Remedies.
9. To arrange a Special lecture on "Communication and Television".
10. To Celebrate National Youth Voters Day.
11. To Conduct Campus Interview.
12. To organize workshop Intellectual Property Right.
13. To arrange a Programme on Blood and Eye Donation awareness.
14. To arrange "Administration Training for Non-Teaching Staff".
15. To organize workshop on what after Graduation.
16. To organize awareness Programme on Anti-Sexual Harassment.
17. To Conduct NSS special camp.
18. To organize workshop on Revised NAAC Accreditation Framework.
19. To Celebrate World Women's Day.
20. To organize National Conference on Skill Development in Higher Education: Issues and challenges.
21. To Discussion on Certificate Course/ Value Added Course.
22. Submission of AQAR for 2017-18.
23. To collect Feedback from stakeholders.
24. Any other matter with permission of chair.
25. -Vote of Thanks.

IQAC Committee Members

S.No.	Name of the staff	Designation	Signature
1.	DR. M.N. Meerasank	Principal	
2.	DR. F.H. Nadaf	IQAC Co-ordinator	
3.	Prof. R.H. Doddamani	NAAC Co-ordinator	
4.	DR. N.M. Makandar	Member	
5.	DR (Smt.) Rahatunissa	"	
6.	DR. A.I. Soderbhai	"	
7.	Prof. M.M. Javali	"	
8.	DR. N.V. Gudaganavar	"	
9.	Shri. M.I. Belgalmkar	Member (Adm. staff)	
10.	" A.A. Kitter	"	
11.	Alhaj. A.H. Dasankoppa	Management Member	
12.	Jauab. M.H. Karnachi	Chairman - HUDA Welfare Society, Dhavood.	
13.	" Mohammad Zakir. Munnigatti	Member - Alumni	
14.	" A.M. Javadar	Member, Parents' Representative	
15.	Mrs. Memazbanu Shaikhisani		

Minutes

The meeting commenced with the recitation of Holy Quran and Principal welcomed the co-ordinators, members of IQAC. The following are resolutions were undertaken as per agenda:


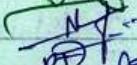
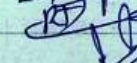
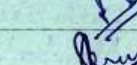




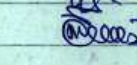
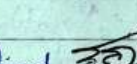
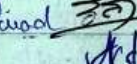
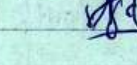
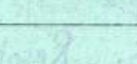
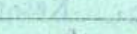
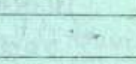
Minutes of the Meeting:

1. Minutes of the previous meeting were readout and confirmed.
2. Resolved to arrange workshop on "Probability Theory and Question Papers Blue Print for Bloom III & IV Semester of Business Statistics" on 01/01/2019.
3. Resolved to participate in 84th Kannada Sahitya Sammelana on 4th to 6th Jan. 2019.
4. Inaugural Ladies Hostel on 6th Jan. 2019, by Shri. C.S. Shivalli, Hon'ble Minister for Municipal Corporation Administration, GOK, Bangalore.
5. Resolved to Cycle Jatha for Voting Awareness on 12th to 16th March 2019.
6. Resolved to arrange National Youth Day and Youth Week Rally in the month of 16th Jan. 2019.
7. Resolved to arrange special programme on Consumption of Tobacco - Hazardous Effects and Remedies in the month of second week of Jan.
8. Resolved to celebrate National Voters Day.
9. Resolved to arrange Campus Interview in the last week of Jan. 2019.
10. Resolved to organize workshop Intellectual Property Right first week of Feb.
11. Resolved to conduct special lecture on "Communication and Television" in the month of third week of Jan. 2019.
12. Resolved to arrange a programme on Blood and Eye Donation awareness.
13. To arrange "Administration Training for Non-Teaching Staff" in the second week of Feb. 2019.
14. Resolved to organize workshop on what after Graduation.
15. Resolved to organize workshop on what after Graduation.

16. Resolved to conduct N.S.S. Special Camp.
17. Resolved to organized workshop on Revised NAAC Accreditation Frame work.
18. Resolved to celebrate World Women's Day.
19. Resolved to Organize National Conference on skill Development in Higher Education Issues and Challenges.
20. Resolved to start Certificates course/Value Added Course.
21. Resolved to Submit AQR for 2017-18.
22. Resolved to collect Feedback from Stake holders.

The meeting concluded with vote of thanks by the Co-ordinator. The following members were present for the meeting.

IQAC Committee Members:

- | | | | |
|---|-----------------------------|---|---|
| ① | Dr. M.N. Meeranik | Principal |  |
| ② | Dr. F.H. Madaf | IQAC Co-ordinator |  |
| ③ | Prof. R.H. Doddamani | NAAC Co-ordinator |  |
| ④ | Dr. N.M. Makandav | Member |  |
| ⑤ | Dr. (Sud) Rahatunissa | " |  |
| ⑥ | Dr. A.I. Sadarbhay | " |  |
| ⑦ | Prof. M.M. Javali | " |  |
| ⑧ | Dr. N.V. Gudaganavara | " |  |
| ⑨ | Shri. M.I. Belgaonkar | Member (Adm. Staff) |  |
| ⑩ | " A.A. Killur | do |  |
| ⑪ | Alhaji. A.H. Dasankoppa | Management Member |  |
| ⑫ | Janab. M.H. Karnachi | Chairman - HUDA Welfare Society, Dhawad |  |
| ⑬ | " Mohammad Zahir Mimmigatti | Member - Alumni |  |
| ⑭ | " A.M. Jamadar | Member - Parents Representative |  |
| ⑮ | Miss. Mreazbanu Shakkimadi | Student Representative |  |

Action Taken Report

Sl. No. Minutes of the Meeting

Action Taken

1. Resolved to arrange workshop on "Probability theory and question papers blue print for B.com. III & IV Semester of Business Statistics" in the first week of Jan 2019.

"Probability theory and question papers blue print for B.com. III & IV Semester of Business Statistics" on 01/01/2019.

2. On what after Graduation.

"What after Graduation" Programme conducted by commerce department on _____

3. Resolved Ladies Hostel Inaugurate on 6th January 2019 by Shri C.S. Shivalli, Hon'ble Minister for Municipal Administration, GOK, Bangalore.

Ladies Hostel Inaugurated on 6th January 2019 by Shri C.S. Shivalli, Hon'ble Minister for Municipal Administration, GOK, Bangalore.

4. Resolved to cycle Jatha for Voting Awareness.

Cycle Jatha for Voting Awareness Arranged on 20th Feb - 2019.

5. Resolved to arrange National Youth Day and Youth Week Rally.

Arrange National Youth Day and Youth Week Rally arranged on 10th Jan. 2019.

6. Resolved to arrange Special Programme on Consumption of Tobacco: Hazardous Effects and Remedies.

Special Programme on Consumption of Tobacco: Hazardous Effects and Remedies Organized on 14th Jan. 2019.

7. Resolved to celebrate National Voters Day.

National Voters Day Celebrated on 28th Jan. 2019.

8. Resolved to conduct Campus Interview.

Placement Cell organize Campus Interview Conducted on 28th Jan. 2019

9. Resolved to organize workshop Intellectual Property ~~Right~~ ^{PROS}.

Workshop on Intellectual Property Right organized on 8th Feb 2019.

10. Resolved to arrange a special lecture on "Communication and Television"

A special lecture on "Communication and Television" 21st Jan. 2019.

11. Resolved to arrange a Programme on Blood and Eye Donation awareness.

Programme on Blood and Eye Donations awareness organized on Feb. 2019.

12. To arrange "Administration Training for Non-Teaching Staff"

"Administration Training for Non-Teaching staff" was arranged on 9/2/2019

13. Resolved to organize workshop.

Workshop on what after Graduation Organized on _____

14. Resolved to organize awareness Programme on Anti-Sexual Harassment.

Awareness Programme on Anti-Sexual Harassment Jointly with NAGC organized on 15th Feb. 2019.

15. Resolved to conduct NSS Special Camp.

NSS Special Camp conducted from 22nd to 28th Feb. 2019

16. Resolved to organized workshop on Revised

Workshop on Revised XAAC Accreditation, Frame work organized on

17. Resolved to Celebrate World Women's Day.

World Women's Day celebrated on 8th March - 2018.

18. Resolved to organize National Conference on Skill Development in Higher Education: Issues and Challenges.

National Conference on Skill Development in Higher Education: Issues and Challenges organized on 9th March 2019.

19. Resolved to start Certificates Course / Value Added Course.

Certificates course were Tailor, Marketing and DTP started in the month of January 2019. Value added course like Insurance, E.L.C, Dr. Ambedkar Studies and Gandhian Studies were started in the month of January 2019.

20. Resolved to submit AQAR for 2017-18.

AQAR submitted on 27/12/2018

21. Resolved to Collect Feedback from Stakeholders.

Feedback collected from stakeholders and analyzed, ATR was finalized by IQAC Committee.

IQAC Meetings 2018-19


Dated: 01/04/2019

This is to inform to all the committee members of IQAC that, an IQAC meeting will be convened on 05/04/2019 at the meeting of IQAC held at 1.30 pm, in Principal Cabin.

Agenda of the Meeting:





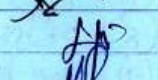
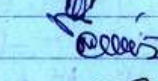
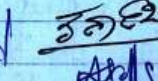
- ① Welcome by the Principal.
- ② Confirmation of minutes of the previous meeting.
- ③ Re-constitute of IQAC.
- ④ To Discussion on Programmes conducted for 2018-19.
- ⑤ To Discussion on calendar of events for 2019-20.
- ⑥ Formation of Admission Committee.
- ⑦ Formation of Prospectus Committee.
- ⑧ Formation of Time Table Committee.
- ⑨ Any other matter with permission of chair.
- ⑩ -Vote of Thanks.

IQAC Co-ordinators


Principal

IQAC Committee Members

- | | |
|---------------------------------|--------------------------------|
| 1. Dr. M.N. Meeranaiik | Principal |
| 2. Dr. F.H. Nadaf | IQAC Co-ordinator. |
| 3. Prof. R.H. Daddamani | NAAC Co-ordinator |
| 4. Dr. N.M. Makandar | Member |
| 5. Dr. (Sud.) Pahalunisea | " |
| 6. Dr. A.I. Sadarbhavi | " |
| 7. Prof. M.M. Javali | " |
| 8. Dr. N.V. Gudaganavath | " |
| 9. Shri. M.I. Belgaumkar | Member (Adm. Staff) |
| 10. " A.A. Kittur | " |
| 11. Alhaj. A.H. Dasankoppa | Management Member |
| 12. Shri. M.H. Karnachi | Chairman - HUDA |
| 13. " Mohammed Zakir Mummigatti | Member Alumni |
| 14. " A.M. Jamadar | Member Parents' Representative |


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Minutes of the Meeting

1. Minutes of the Previous meeting were read out and confirmed.
2. It is resolved that committee satisfied about Programmes conducted for the year 2018-19.
3. On account of dissolve of Management, Anyuman-e-Islam's Dharaud, the Wafq Board, G.O.K. has appointed Shri Nisar Ahmad, Deputy Director, Land Records as a Administrator of Anyuman-e-Islam's, Dharaud, on 23/01/2019. Therefore Shri S. Nisar Ahmad, Administrator represent as management in IQAC.
4. It is resolved that committee decided to finalize Calendar of events on or before June 2019.
5. It is resolved to formation of admission committee.
6. It is resolved to formation of Prospectus committee.
7. It is resolved to formation of time table committee.

The meeting concluded with vote of thanks by the Co-ordinator. The following members were present for the meeting.

IQAC Committee Member

1. DR. M.N. Meeranik. Principal
2. DR. F.H. Hadef. IQAC Co-ordinator
3. Prof. R.H. Daddamani. NAAC Co-ordinator
4. DR. M.M. Makandor. Member
5. DR (smt.) Kahatunissa. "
6. DR. A.I. Sadashai. "
7. Prof. M.H. Javali. "
8. DR. N.V. Gudaganavar. "
9. Shri. M.I. Bolgumkar. Member (Adm. Staff)
10. " A.A. Bittur. "
11. Alhaj. A.H. Dasankoppa. Management Member
12. Janab. M.H. Karnachi. Wafq Chairman - IIS DA Dharaud
13. " Mohammed Karim Munnigatti. Member Alumni
14. " A.M. Jamadar. Member Parents representative

Action Taken Report

Sl.No.	Minutes of the meeting	Action Taken
1	Resolved that committee satisfied about Programmes conducted for the year 2018-19.	Committee satisfied about Programmes and activities. Committee satisfied research publications for the staff.
2	Resolved that Calendar of Events should be finalized before June.	Calendar of Events Finalized in the first week June.
3	Resolved to formation of admission committee.	Admission Committee was formed. DR. M.N. Meeranik. Chairman. DR (smt.) Salma Shahoon DR. I.A. Mulla DR. N.V. Gudaganavar. Shri A.A. Bittur.
4	It is resolved to formation of Prospectus Committee.	Prospectus Committee was formed. DR. DR.
5	It is resolved to formation of time table committee.	Time table Committee was formed. DR. M.N. Meeranik. DR. I.A. Mulla.